Lewes Old Grammar School

School Fees

2026 – 2027

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School Fees 2026 - 2027

The following fees will come into force from 1 September 2026 and are applicable for the three terms in the academic year 2026 - 2027. This document provides details of the fees to educate your child at Lewes Old Grammar School, costs of any additional services, together with means of payment.

Section 1 - Fees

Registration Fee (EYFS to Year 13)

To register your child at Lewes Old Grammar School a non-returnable registration fee of £100 (inc VAT) is charged. This includes any costs associated with taster days and entrance tests or assessments.

Deposit (EYFS – Year 13)

Once a place has been offered, acceptance of the place can only be taken once we have received a signed copy of the acceptance form and a non-refundable deposit of cleared funds of £600 (inc VAT). If the place is accepted, the school will retain the deposit, without interest, all the time the child is educated at Lewes Old Grammar School. Any outstanding amounts will be deducted prior to the refund of the deposit, providing all school property has been returned and all invoices are paid in full.

Termly Tuition Fees (Morley House)

Year Group	Fees (inc VAT)
Age 4 (Pre-Reception)	£3,495
Age 5 (Reception)	£4,245
Age 5 and 6 (Year 1 and 2)	£4,245
Age 7 and 8 (Year 3 and 4)	£5,495
Age 9 and 10 (Year 5 and 6)	£6,195

Early Drop-Off is available Monday to Friday from 8:00am to 8:30am at a charge of £5.00 per session. Late Pick-Up is available Monday to Thursday from 4:00pm to 5:30pm at a charge of £10.00 per session. This provision is available to children from Reception age and above. Please note that if a child is not in clubs and not collected by 4:10pm, for any reason, a £10.00 late collection charge will be applied.

Termly Tuition Fees (Senior School)

Year Group	Fees (inc VAT)
Age 11 – 16 (Year 7 – 11)	£7,495
Age 16 – 19 (Sixth Form)	£7,495

The above figures include essential textbooks and exercise books and basic materials. Pupils who attend HE lessons will be given basic ingredients as part of the course. A list of produce for pupils to bring to the lesson is published at the beginning of each term. Fees and any agreed additional charges will not be reduced or refunded due to absence, illness or otherwise. If your child takes study leave at home before or during examination periods, or stays at home following those examinations, no reduction of fees will be made relating to such periods spent at home.

Deposits will not be returned until the term after the pupil leaves the school and all fees due are paid in full.

Note

School Fees normally increase each September. The School will use all reasonable endeavours to set fees, which will be applicable during the whole of the academic year. However, the School reserves the right to increase fees at any time during the academic year (particularly as a result of matters outside the control of the School). The School will use all reasonable endeavours to give at least one term's notice of any increase but fees may need to be increased without such notice.

Section 2 - Extras

Other charges and pupil specific services

During the course of an academic year, pupils may incur extra charges. Depending upon the nature of these items they may be charged in advance, when known about by the Finance Department, or charged in arrears.

Transport Charges

Transport is provided by the school under the following terms:

Priority booking will take place on all routes as follows:

Full Transport 6+ journeys a week	Half Transport 3-5 journeys a week	Day 1-2 journeys a week	Ad Hoc Journeys*
£750 per term	£510 per term	£270 per term	Single - £15 Daily - £25

Transport Charges Cont.

*Provided there is space available.

*Permanent Journey means same day morning or afternoon.

Note: for example if a pupil is on less than half transport and another pupil requests full or half transport, a pupil on less than half transport will need to relinquish their booking.

Music Lessons

Charges for music lessons are invoiced termly in arrears.

Single Lessons	10 x 30 minute lessons	£358 per term (inc VAT)
Shared Lessons	10 x 30 minute lessons	£253 per term (inc VAT)

LAMDA Lessons

Charges for LAMDA lessons and examinations, if appropriate, are invoiced termly in arrears.

Single Lessons	10 x 30 minute lessons	£334 per term (inc VAT)
Shared Lessons	10 x 30 minute lessons	£235 per term (inc VAT)
Group Lessons	10 x 30 minute lessons	£186 per term (inc VAT)
Little LAMDA	10 x 30 minute lessons	£155 per term (inc VAT)

Examination costs are charged at the cost we receive from the examination board.

As the LAMDA year runs from the spring term to autumn term, the above fees will be effective from January 2027 to December 2027.

Extra-Curricular activities and trips

All extra-curricular activities, educational excursions or trips abroad are to be paid in full prior to participating in the activity. The School reserves the right to exclude a pupil from a residential trip if school fees are in arrears.

All educational trips and trips abroad will require a non-returnable deposit in order to secure a place. This amount will vary depending on the type of trip.

Examination Fees

Examination fees for GCSE, AS, A Levels and BTEC will be charged in advance of the examinations and assessments taking place. The charges are based upon the examination board costs. Additional charges may be levied if candidates require a scribe, transcript or a modern language specialist. Other charges may be applied in the event of examination remarks or if pupils are withdrawn from examinations.

PTA

A discretionary charge of £15 is added to each term's invoice to support the activities of the PTA.

School Lunches

All school lunches are paid through IPAY, an outside payment provider. Details on setting up an account can be obtained from finance@logs.uk.com.

The cost of a Senior School main meal is £4.90 and the cost of a Junior School full meal is £3.60 for Pre-Reception to Year 2, and £4.25 for Year 3 to Year 6.

If an IPAY account consistently remains with a large debit balance, the balance will be transferred to the fee account and an administration charge of £30 will be levied.

Other charges

Charges apply for lost/damaged textbooks (at cost), extra non-reusable workbooks, and replacement ID cards (£7), and mobile phone replacement pouches (£15).

Deposits for Residential Trips at Home and Abroad

In general, deposits for Residential Trips are non-refundable due to suppliers not reimbursing initial payments made by the School. On some trips there is a restriction on numbers and, in these circumstances, the School will operate a waiting list. If a pupil withdraws from a trip and no one is on the waiting list, the deposit will not be refunded. If a pupil on the waiting list takes a vacant place the deposit may be returned, but will depend on the terms and conditions of the operator and specific circumstances pertaining to that trip. In the case of a change to the passenger list, there may be a charge for a change of name and this will be deducted from the deposit.

Section 3 - Payment

Parents are reminded that all fees are payable in advance and must be paid no later than the first day of term. Payment can be made by BACS transfer, cheque, direct debit or debit card. Payments by standing orders, monthly bank transfers or credit card are not accepted, unless by prior agreement of the Bursar.

BACS Payments

Account Name:	Lewes Old Grammar School Trust
Sort Code:	30-65-37
Account No:	35019960

If payment is made by BACS please use your child's name or pupil reference shown on the invoice as the reference.

Cheque

Cheques should be made payable to Lewes Old Grammar School Trust. If cheques are returned 'referred to drawer', there is a charge of £40.00 to represent the cheque. This will be added to the next invoice.

Direct Debit

Lewes Old Grammar School offers all parents the chance to pay their school fees by direct debit. Direct debits allow the school to adjust monthly/termly amounts to take into account interim bills issued to parents during the term. If a direct debit is returned 'refer to payer' there is an additional charge of £30.00 and we will request an immediate bank transfer. A direct debit mandate is available under the Fees section under Admissions on the website.

Direct Debit Payment Frequency

1	Single payment for the total amount at the start of each term
2	9 x payments on or soon after the 2nd or 25th of each month (Sept, Oct, Nov), (Jan, Feb, Mar) & (May, June and July)

School Fee Plan (over 4 months)

If you wish to pay over four months you can pay, by direct debit, through School Fee Plan (SFP) details are available from http://www.myschoolfeeplan.com or from the Finance department. A service charge is payable for this facility (*the fees shown in Section 1 do not include this service charge). Lewes Old Grammar School is a credit broker and is authorised and regulated by the Financial Conduct Authority. Premium Credit Ltd (SFP) is authorised and regulated by the Financial Conduct Authority.

Debit/Credit Cards

We accept debit cards but, due to the law governing card surcharging, do not accept credit cards.

Interest on late payment

If payment is not made by the end of the first week of term then a late payment charge of 1.5% will be made on the full outstanding balance and each month thereafter, unless arrangements have been made to pay fees by direct debit. Any charges will also include the cost of administering and recovering the payments.

Payment in advance

A discount may be offered for any agreement where fees are paid in advance for two years or more. Discounts are applied on fees only and do not apply to extras. Details are available on request from the finance department. The availability of advanced fees is restricted and the Trustees reserve the right to withdraw this arrangement at any time. If a parent wishes to pay a year in advance, this is available, but a discount will not be offered.

Section 4 - iPAY

We use a cashless payment system which is managed through iPAY. The account is used to pay for educational trips, extra-curricular activities, to book for events and to credit the lunch account. We require the lunch account to have a minimum credit balance of £10.00, so that there is never a problem with pupils being able to access lunch or the account to go into debt. If accounts do go into debt, the school reserves the right to refuse food being purchased.

All Senior School pupils are issued with a smartcard to pay for their lunches, which links with the access control system.

All Parents will receive a letter with details on how to set up their accounts. Once the login details have been activated, parents will be able to pay for events and top up their child's lunch account. This facility also allows parents to monitor what their child is purchasing. A full price list is displayed in the dining room.

If an IPAY account consistently remains with a large debit balance, the balance will be transferred to the fee account and an administration charge of £30 will be levied.

Section 5 - Notice

Parents are reminded that a full term's notice is required for:

1	Withdrawal of a pupil from the School (EYFS to Year 13). Notice to be given to the Headmaster with a copy to the Bursar.
2	Withdrawal of a pupil from LAMDA. Notice to be given to the Head of Drama.
3	Withdrawal of a pupil from School transport. Notice to be given to the Transport Coordinator.

Parents are reminded that a full half term's notice is required for:

1	Withdrawal of a pupil from Music lessons. Notice to be given to the Head of Music.

By way of example, notice for withdrawal at the end of the summer term (i.e. not being schooled in the following autumn term) requires notice to be given before the first day of the summer term.

Notice must be given by either written letter or email to the relevant person above. Provision of verbal notice will not be deemed as giving notice.

Please note that failure to give sufficient notice will result in the appropriate fee being charged in lieu of notice as per the terms and conditions of the form of contract for the admission of a pupil.

Section 6 - Pupils' Personal Possessions

The school cannot accept any responsibility for personal items brought to school including cash, telephones, clothing, tablets, laptops, bicycles or other personal belongings. Parents should have their own insurance to cover these items.

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